



PRIVACY POLICY

Privacy Statement

Personal information collected by GOLF CENTRAL HIGHLANDS INC is for the primary purpose of membership requirements, competition purposes, volunteer management and the services we offer as a sporting association. GOLF CENTRAL HIGHLANDS INC is committed to ensuring our members' privacy is protected.

Collection of your information

GOLF CENTRAL HIGHLANDS INC collects personal information from a prospective member, such as their name, contact details and date of birth. The Association also collects medical information from individuals seeking selection as a representative player of the Association or those members who identify existence of a medical condition of which they feel the Association should be aware. This information usually concerns emergency contacts and health care details.

Use and Disclosure of Your Information

The primary purpose for the collection of personal information is to enable the Association to maintain an accurate record of its members and perform its functions and activities.

GOLF CENTRAL HIGHLANDS INC will also pass a member's personal information onto Netball Queensland for the purpose of registering their membership with the State organisation.

Medical information obtained by GOLF CENTRAL HIGHLANDS INC is maintained solely by the Association's Privacy Officer for the purpose of ensuring an individual's safety whilst participating in Association events, competitions and representative activities. In addition, where a player/parent chooses to identify the existence of a relevant medical condition, this information is provided to the player's coach. Individuals' medical information will at all times remain protected and will be released only to designated medical practitioners if the individual is injured in competition/training.

An individual has the right to refuse consent for the use of the collected medical information. An individual also has the right to refuse to supply the information. If an individual refuses to provide the requested medical information or not consent to the use of that information in the case of an injury or other medical emergency, then GOLF CENTRAL HIGHLANDS INC will not assume any liability for any resulting action or disability that the individual may suffer as a result of his or her refusal

Data Security

GOLF CENTRAL HIGHLANDS INC will endeavour to take all reasonable steps to keep secure any information held about an individual. GOLF CENTRAL HIGHLANDS INC has security measures in place to protect the loss, misuse and alteration of the information under its control.

Access to Personal Information

GOLF CENTRAL HIGHLANDS INC will use its best endeavours to ensure that the information it obtains is accurate, complete and current. An individual may access or change information that the Association has collected by placing a request in writing and sending the request to:

Privacy Officer GOLF CENTRAL HIGHLANDS INC 31 Colleen Avenue, Emerald Qld 4720. Please allow 14 days for your request to be processed.

Complaint procedure

If an individual considers that his or her privacy has been breached, a complaint may be made to our Privacy Officer / Secretary at the above address.



If the aggrieved person considers that the issue has not been resolved within an appropriate timeframe, they may refer the matter to the Federal Privacy Commissioner's office.

Further information on your rights can be found at www.privacy.gov.au

Evaluation and Review

This policy will be reviewed by the Management Committee as part of the annual policy review prior to the start of each season.